

## READING TEST

In this section, you will read a variety of texts and answer several different types of reading comprehension questions. The Reading test consists of three parts and will take 75 minutes. Directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on your answer sheet. Please refrain from writing anything in your test book.

### PART 5

**Directions:** The following sentences are incomplete. Select the most appropriate word or phrase from the choices (A), (B), (C), and (D), and mark your answer on your answer sheet.

**101.** An unexpected drop in the cost of ingredients caused the bakery's change in -----.

- (A) profited
- (B) profitable
- (C) profitability
- (D) profitably

**102.** Domestic phone and computer manufacturers should take care, as -----  
- will likely meet greater competition from imported models.

- (A) both
- (B) that
- (C) what
- (D) it

**103.** Company executives are evaluating the feasibility of a proposal ----- a second manufacturing facility.

- (A) has constructed
- (B) constructs
- (C) constructing
- (D) to construct

**104.** Groundwork for the galley's newest exhibit is ----- finished, although there is still some debate about the publicity campaign.

- (A) lately

- (B) nearly
- (C) closely
- (D) strongly

**105.** Mr. Tierney reported that the results of the customer satisfaction survey were extremely -----.

- (A) favor
- (B) favorite
- (C) favorable
- (D) favorably

**106.** With ----- time remaining to complete the instruction manual for the new software, the project leader asked for additional staff to be assigned.

- (A) none
- (B) little
- (C) fewer
- (D) many

**107.** All of the candidates for the position ----- the same skills, so choosing one over the others is rather difficult.

- (A) possessively
- (B) possessive
- (C) possession
- (D) possess

**108.** As the daily temperature climbs during summer, ----- the sales of cold beverages at convenience stores.

- (A) so do
- (B) for which
- (C) in contract
- (D) as to

**109.** The designers at Tullway Landscapes provide a number of options for clients to choose from after an ----- appraisal.

- (A) initialize
- (B) initially
- (C) initial
- (D) initialization

**110.** DaleCo has started offering more competitive pricing plans to attract customers ----- are looking for cheaper mobile phone networks.

- (A) which
- (B) who
- (C) whose
- (D) those

**111.** Ms. Aikyo's assessment of the plant revealed that many machines were in ----- need of attention.

- (A) urgency
- (B) urgently
- (C) urgent
- (D) urging

**112.** Bridges is ----- the only restaurant in all of Dundee to win the prestigious Golden Skillet Award three years in a row.

- (A) consecutively
- (B) necessarily
- (C) proudly
- (D) extremely

**113.** Mr. Litt's success at the Victoria office will surely ----- many other regional office managers to improve their leadership skills.

- (A) inspire
- (B) inspiringly
- (C) inspiration
- (D) inspirational

**114.** The number of employees commuting by car will remain the same ----- the cost of fuel rises unexpectedly.

- (A) despite
- (B) unless
- (C) ever since
- (D) as soon as

**115.** Having reviewed previous years' sales figures, Rex Mart was well prepared ----- the sudden rise in demand for gardening tools in March.

- (A) in
- (B) at
- (C) from
- (D) for

**116.** The new hospital will include a number of ----- which were previously housed in separate buildings.

- (A) sections
- (B) section
- (C) sectioned
- (D) sectioning

**117.** Thompson Catering can supply a wide range of entertainment ----- its food and beverage services.

- (A) in addition to
- (B) as far as
- (C) by means of
- (D) in keeping with

**118.** When clerks arrived at work, they observed customers already ----- in line to purchase one of the newest mobile phones.

- (A) stands
- (B) to stand
- (C) standing
- (D) been standing

**119.** Registered customers of Lion Bookstore can place orders ----- online or over the phone.

- (A) yet
- (B) by
- (C) not only
- (D) either

**120.** Shogo Sato has worked with a ----- range of clients and is well qualified to offer financial advice in many circumstances.

- (A) proper
- (B) diverse
- (C) rigorous

(D) consecutive

**121.** The wilderness Fund has been carrying out its ----- of protecting the environments of endangered animals by providing financial aid to research institutes.

(A) attraction

(B) belief

(C) mission

(D) response

**122.** The annual employee banquet will be held in May ----- profit targets are not met.

(A) as such

(B) even if

(C) finally

(D) ever since

**123.** Early indicators show the sales for the current year are sure to be will in excess of what was initially -----.

(A) distributed

(B) projected

(C) assessed

(D) reminded

**124.** The decision to stop offering children's meals ----- a fundamental change in the kind of clientele the Breeze's Bistro was trying to attract.

(A) signified

(B) significant

(C) significantly

(D) significance

**125.** MegaTel has reduced the cost of international calls so ----- that there has never been a better time to catch up with friends and family.

(A) drastically

(B) immediately

(C) thoroughly

(D) precisely

**126.** With so many staff away on business trips, Ms. Fukui recommended that the weekly meeting ----- until Monday morning.

- (A) postpone
- (B) is postponing
- (C) to postpone
- (D) be postponed

**127.** Thanks to the effort of the -----, Mark Davies, visitor numbers at the Goldberg Museum of Art have doubled.

- (A) foundation
- (B) founding
- (C) founded
- (D) founder

**128.** Mr. Yen was hired primarily because of the valuable ----- he had using Finanso accounting software.

- (A) specialty
- (B) expertise
- (C) intention
- (D) allocation

**129.** In order to improve efficiency, Griggs Bread has decided to ----- its factories into a single manufacturing plant being constructed in Wellington.

- (A) adjourn
- (B) duplicate
- (C) vacate
- (D) consolidate

**130.** It took longer than expected to ----- all of the recommendations handed down by the committee.

- (A) respond
- (B) impose
- (C) accomplish
- (D) concentrate

**PART 6**

**Directions:** Some of the following sentences are incomplete. Select the most appropriate word, phrase, or sentences from the choices (A), (B), (C), and (D), and mark you answer on your answer sheet.

**Question 130-134** refer to the following letter.

Dear reader,

Your subscription to *American Interiors Magazine* is about to **\_131\_**. If you renew this month, we will provide a 12-month subscription for the price of only ten. **\_132\_**, you will receive a free copy of the first issue of our latest lifestyle magazine, *Modern Living*.

If you do not renew your subscription, you will cease to receive issues of the magazine from the end of this month. However, you **\_133\_** more than welcome to access much of our online content.

Subscribers may continue to view premium for 12 months after their subscription ends.

**\_134\_**.

**131.**

- (A) expire
- (B) raise
- (C) apply
- (D) cancel

**132.**

- (A) Previously
- (B) For example
- (C) Consequently
- (D) Furthermore

**133.**

- (A) were
- (B) will be
- (C) have been
- (D) had been

**134.**

- (A) Therefore, you will be unable to log in once your subscription lapses.
- (B) Accordingly, you will be paid for any articles you contribute.
- (C) So, be sure to keep your username and password handy.
- (D) In the meantime, there are no further print editions planned.

**Questions 135-138** refer to the following e-mail.

To: Claire Wang  
From: Noel Fielding  
Date: June 9  
Subject: Satellite office

**\_135\_**. As we are not sure how much business **\_136\_**, we are only going to send one permanent staff member for now. I would like you to select someone from your department for the role. He or she will be required to take care of all administration duties in addition to staffing and accounting. While we are only making tentative steps, we do have high **\_137\_**.

For these reasons, it is necessary that the person you choose for the role be one of your most **\_138\_** employees.

Please inform me of your recommendation by Friday this week.

Regards,

Noel Fielding  
CEO – Fielding Marketing Research

- 135.**
- (A) We have an opening for a junior sales clerk at our Scranton store.
  - (B) A client has asked us to visit them to make a presentation on our services.
  - (C) We have recently decided to open a satellite office in Scranton.
  - (D) This is the busiest time of year for Fielding Market Research.

- 136.**
- (A) anticipate
  - (B) to anticipate
  - (C) were anticipating
  - (D) anticipating

- 137.**
- (A) expectations
  - (B) opinions
  - (C) evaluations
  - (D) reputations

- 138.**
- (A) fascinating
  - (B) redundant
  - (C) inactive
  - (D) dependable



**Questions 139-142** refer to the following information.

**Belford Copyright Clearance Services**

Belford Copyright Clearance Services specializes in obtaining permission for companies and **\_139\_** individuals to use copyrighted materials. Simply let one of our agents know what you would like to use and the project for which it is **\_140\_**. We will make all the necessary arrangements to ensure you have full approval.

It is not uncommon for copyright owners to require financial compensation for the use of their intellectual property. **\_141\_**.

Depending on how busy we are, we should **\_142\_** within 12 to 24 hours. For more information and contact details, visit us on the Web at [www.belfordcopyrightcs.com](http://www.belfordcopyrightcs.com).

**139.**

- (A) privacy
- (B) privatize
- (C) privately
- (D) private

**140.**

- (A) removed
- (B) created
- (C) intended
- (D) distributed

**141.**

- (A) We will ensure you get the highest figure possible.
- (B) We are certainly well qualified to negotiate a fair rate when required.
- (C) We are looking for qualified people to handle these situations.
- (D) We do not anticipate such requirements in your case.

**142.**

- (A) respond
- (B) response
- (C) responsive
- (D) responsively

**Questions 143-146** refer to the following e-mail.

To: Retailers  
From: Don Harmon  
Date: May 7  
Subject: Product defects

Dear Sterlington television retailer,

I would like to offer retailers our sincere apologies for the problems the Sterlington Ultrathin televisions have been causing. We are doing our utmost to replace all **\_143\_** units as quickly as possible. This effort is being slowed by the fact that we cannot yet **\_144\_** the source of the problem. We have decided to shut down production until the cause is identified.

**\_145\_**. We **\_146\_** extremely confident of a return to normal production within the week. Delivery of replacements will occur at the earliest possible date.

Sincerely,

Don Harmon  
Customer Relations

**143.**

- (A) outdated
- (B) faulty
- (C) retired
- (D) underselling

**144.**

- (A) confirm
- (B) assemble
- (C) publish
- (D) acknowledge

**145.**

- (A) Thanks to your effort, we have found a solution.
- (B) To this end, we will implement the following policies.
- (C) Please call your local retailer if you experience any problems.
- (D) Operations at the factory will resume as soon as the issue is resolved.

**146.**

- (A) are felt
- (B) will feel
- (C) feel
- (D) felt

**PART 7**

**Directions:** In this part, you will read a selection of texts, such as advertisements, e-mails, and instant messages. Each text or set of texts is followed by several questions. Select the most appropriate answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

**Questions 147-148** refer to the following text-message chain.

|  |              |
|--|--------------|
| <b>KYLE MCHALE</b>   | <b>10:50</b> |
| I'm at the office, but the door's locked. I can't get in.  |              |
| <b>MARIA ESTEVEZ</b>   | <b>10:51</b> |
| Yeah, sorry. I'm running late. I had to deliver some samples to a client. Now, I'm stuck in traffic.                   |              |
| <b>KYLE MCHALE</b>   | <b>10:53</b> |
| Do you think the building manager will lend me the key?  |              |
| <b>MARIA ESTEVEZ</b>   | <b>10:54</b> |
| Probably not. You could ask, but they have a list of people who are authorized to enter. I don't know if you're on it. |              |
| <b>KYLE MCHALE</b>   | <b>10:55</b> |
| How long are you going to take?  |              |
| <b>MARIA ESTEVEZ</b>   | <b>10:59</b> |
| Another 15 minutes. Sorry.   |              |
| <b>KYLE MCHALE</b>   | <b>11:02</b> |
| No worries.  |              |
| <b>MARIA ESTEVEZ</b>   | <b>11:03</b> |
| I'll be in the coffee shop across the street.  |              |

|   |  |
|---|--|
| <p><b>147.</b> Why is Ms. Estevez late for work?</p> <p>(A) She made a delivery<br/> (B) She had a meeting with a tenant.<br/> (C) She missed her train.<br/> (D) She lost her way.</p> | <p><b>148.</b> At 11:02, why does Mr. McHale write, “No worries”?</p> <p>(A) He has a key for the office.<br/> (B) He thinks some samples will be ready in time.<br/> (C) He has obtained help from a building manager.<br/> (D) He is prepared to wait for Ms. Estevez to arrive.</p> |
|---|--|

Questions 149-150 refer to the following memo.

**OFFICE MESSAGE**

**TO:** Creed Bratton  
**FROM:** Portia DeCarlo  
**TIME:** 12:35 P.M., Monday

Telephone      **Walk-in**

**Message:**

Your client Dede Ayoade came in and asked about your availability for an interior decorating project. Apparently she has a friend who needs some work done. She showed me a photo of the space and it looked like quite a big job. She asked that you phone her as soon as possible.

**Signed:** Portia DeCarlo

|   |   |
|---|---|
| <p><b>149.</b> Why most likely did Ms. Ayoade visit Mr. Bratton?</p> <p>(A) To refer a potential client<br/> (B) To thank him for a service<br/> (C) To confirm the time of a meeting<br/> (D) To request photos of some work</p> | <p><b>150.</b> What will Mr. Bratton probably di this afternoon?</p> <p>(A) Start a project<br/> (B) Visit a friend<br/> (C) Take some photographs<br/> (D) Make a phone call</p> |
|---|---|

Questions 151-152 refer to the following certificate.

**The Jennifer Harper Fundraising Foundation**

Presents this

Certificate of Recognition

to

*Hidenori Tanaka*

In recognition of your contribution of over ten thousand dollars to the Milford Historical Museum, through tireless fundraising efforts in May & June

Aelan Louangrath

*Bruna Long*

Aela Louangrath, Secretary

Bruna Long, President

**151.** Why is the certificate being awarded?

- (A) For attending a workshop
- (B) For providing training
- (C) For collecting donations
- (D) For completing a course

**152.** Who most likely is Brunna Long?

- (A) A contest judge
- (B) The head of a charity
- (C) A city official
- (D) The president of a corporation

Questions 153-154 refer to the following text-message chain.

**JOE SIMMS**

**6:12 P.M.**

Are you coming tonight?

**SHELLY GOLD**

**6:12 P.M.**

To what? Do we have something on?

**JOE SIMMS**

**6:14 P.M.**

The office party. We're all going out for dinner! Did you miss the memo?

**SHELLY GOLD**

**6:15 P.M.**

Must have. Where is it?

**JOE SIMMS**

**6:17 P.M.**

I'm e-mailing you the details right now.

**SHELLY GOLD**

**6:18 P.M.**

I'll come. I've just finished a meeting with Bryant Shoes. I can't check my e-mail. Just tell me and I'll make my own way.

**JOE SIMMS**

**6:20 P.M.**

Never mind. I'll come and pick you up at Bryant Shoes. It's not far from there anyway. How did the negotiation go?

**SHELLY GOLD**

**6:22 P.M.**

They decided to extend the contract with us.

**153.** At 6:15 P.M., what does Ms. Gold mean when she writes, "Must have"?

- (A) She strongly requires information.
- (B) She surely overlooked a notice.
- (C) She definitely needs to attend an event.
- (D) She has already forgotten an address.

**154.** What is suggested about Ms. Gold?

- (A) She has been visiting customers.
- (B) She works at a shoe retailer.
- (C) She is a coordinator of an event.
- (D) She will walk to a restaurant.

Questions 155-157 refer to the following advertisement.

### **Digby Caesar — Pointing you in the right direction!**

**Digby Caesar is Richmond's oldest consultancy firm. Having helped hundreds of companies maximize their profitability, we are well known to the state's most successful business people.**

**We specialize in marketing, public relations, and product development. To help local business thrive in these difficult financial times, we are publishing a weekly newsletter with helpful advice on a range of topics that are important to big and small companies alike. If you would like to receive this weekly e-mail with up-to-date advice tailored to our local region, please visit the Web site at [www.digbycaesar.com](http://www.digbycaesar.com), and sign up today.**

**155.**What is being advertised?

- (A) A tourism destination
- (B) A local newspaper
- (C) A consultancy service
- (D) A financial institution

**156.** What are interested people encouraged to do?

- (A) Apply for a limited offer
- (B) Submit articles to a publisher
- (C) Respond to an e-mail
- (D) Subscribe to a newsletter

**157.** What kind of information is NOT likely to be available from Digby Caesar?

- (A) Product development
- (B) Sales and advertising
- (C) Public relations
- (D) Staff recruitment

Questions 158-160 refer to the following flyer.

Come on down to

## **SAMMY'S**

ARLINGTON STORE — GRAND OPENING

*It's on February 10!*

By now, you are sure to have heard about Sammy's amazing discounts on all kind of food items. From fresh vegetables and meats to delicious baked goods, we have everything you need to feed a hungry family in one location.

To kick off the celebrations, celebrity chef, Hank Moody will be entertaining shoppers with his wonderful gourmet creations. To make the event even more attractive, we are offering a very special deal. Purchase anything in our meat and dairy section and receive a second identical item at no extra cost.

Be sure to buy Wednesday's edition of *The Arlington Times* newspaper because it will have a full page of discount coupons as well as further details of the opening celebrations.

We are on the corner of Brown Street and George's Road in South Arlington, right beside the Arlington Mall.

**158.** What is sold at Sammy's?

- (A) Pharmaceuticals
- (B) Footwear
- (C) Furniture
- (D) Groceries

**159.** According to the flyer, what can customers do on February 10?

- (A) Get two items for the price of one

**160.** What is suggested about Sammy's?

- (A) It offers free home delivery.
- (B) It will advertise in a local newspaper.
- (C) It is located in a shopping center.
- (D) It will hold an annual campaign soon.



- (B) View a product demonstration
- (C) Join a special member's club
- (D) Take part in a competition

**Questions 161-163** refer to the following letter.

### **Volare Italian Restaurants**

8388 Branson Road, Collingwood BC 78662

July 5

Candice Orta

23 Jameson Drive

Collingwood BC 78214

Dear Ms. Orta:

Thank you for coming in for an interview for a position at the Collingwood Volare Italian Restaurant. During the tour of the restaurant on July 2, I was very impressed with your observations and made up my mind to offer you the position. It seems, however, that I allowed you to leave without exchanging a number of important documents.

If you are still interested in the head chef position, I would like you to start work as soon as possible. I need your food health and safety certificate issued by the Collingwood City Council and your chef's license. I have enclosed with this letter a copy of the employee registration form that I need you to fill out and submit before you can start work.

I will not be back in Collingwood until July 15, so please call my personal Assistant, Darcy Baker, if you need any additional information. If we do not hear back from you by July 12, I will be forced to offer the position to one of the other candidates.

Sincerely,

Eric Wallace

Human Resources Manager — Volare Italian Restaurants

**161.** Why does Mr. Wallace write to Ms. Orta?

- (A) To schedule a second interview
- (B) To inquire about her schedule
- (C) To suggest a good restaurant
- (D) To request additional documents

**162.** For what position did Ms. Orta apply?

- (A) Head chef
- (B) Safety inspector
- (C) Personal assistant
- (D) Human resources manager

**163.** What is stated about the restaurant?

- (A) It is hiring staff at its multiple locations.
- (B) It has been in operation for a long time.
- (C) It offers a generous employee benefits package.
- (D) It interviewed several applicants for a position.

Questions 164-167 refer to the following e-mail.

### E-Mail Message

From: Drake Traute  
To: Employees of Carlisle Software  
Date: Friday, June 9  
Subject: Three-day retreat

You should have noticed on the schedule that employees of Carlisle Software attend a three-day retreat every year, where we focus on our goals and get to know each other better. The results appear to be excellent. Our in-house surveys show that we have vastly improved efficiency and employee morale since we started the practice five years ago.

The dates have been posted on the schedule since February, and attendance is mandatory. I'd like you all to prepare for the retreat by helping compile a list of discussion topics. People at every level of the company should feel free to mention any topic they are concerned about. All you have to do is send me an e-mail with the subject line, Retreat Topics.

— [1] —. You'll have to make your own way to Sunny Bay, so don't forget to submit a reimbursement form by the end of the month. I encourage you all to carpool. — [2] —. Nevertheless, there are various other modes of transportation available including an hourly bus service from Fremont with a stop right in front of the Baywater Palms Resort. — [3] —.

Whichever of these means you choose, please be sure to be on time and prepared. — [4] —.

Sincerely,  
Drake Traute

|   |  |
|---|--|
| <p><b>164.</b> What is one purpose of the e-mail?<br/> (A) To suggest improvements to a software package<br/> (B) To announce the hiring of a new staff member<br/> (C) To provide information about an annual event<br/> (D) To encourage participation in a volunteer activity</p> <p><b>165.</b> How are employees asked to prepare for the event?<br/> (A) By filling out a survey<br/> (B) By updating the schedule<br/> (C) By submitting discussion topics<br/> (D) By researching product ideas</p> | <p><b>166.</b> What does Mr. Traute mention about transportation arrangements?<br/> (A) They must be approved by management.<br/> (B) All costs will be covered by the company.<br/> (C) They are the same as in previous years.<br/> (D) Employees are required to use a specially provided bus.</p> <p><b>167.</b> In which of the positions marked [1], [2], [3], and [4] does the following sentence best belong?<br/> “There is even a ferry which can take you across the bay from just near our parking lot.”<br/> (A) [1]<br/> (B) [2]<br/> (C) [3]<br/> (D) [4]</p> |
|---|--|

**Questions 168-171** refer to the following Web page.

|   |                     |                     |                      |
|---|---------------------|---------------------|----------------------|
| <b>McQueen Bros</b>   |                     |                     |                      |
| Best in the Tri-State Area!   |                     |                     |                      |
| <b>Home</b>   | <b>Testimonials</b> | <b>The Workshop</b> | <b>Past Projects</b> |
| <p>McQueen Bros has been in the classic and vintage car restoration business for more than 40 years. We have a highly trained team of mechanics and upholsterers who can return virtually any vehicle to its former glory, no matter how neglected it has become.</p> <p>Last year we were recognized with a trophy from the Connecticut Better Business Bureau for our lasting success and our high customer satisfaction rating. This achievement can be attributed to our incredibly high standards and excellent staff training. Our professional restorers understand the need for authenticity and affordability and strive to achieve a perfect balance of both. We can pick up vehicles anywhere in the tri-state and as far afield as Rhode Island although additional fees may apply depending on distance.</p> |                     |                     |                      |

We are especially well known for our thoroughness when it comes to refinishing interiors. We source original fabrics and cushioning from trusted suppliers to ensure your treasured vehicle really does look like new.

To encourage the restoration of particularly old vehicles, we offer reduced rates on labor for pre-antique cars. Such cars defined in the industry as being over 50 years old.

We are happy to help by carrying out an entire project or a specific job so give us a call at 555 2933 to arrange a free price estimate.

**168.** How does McQueen Bros serve its clients?

- (A) By offering inner city parking
- (B) By restoring classic vehicles
- (C) By providing training courses
- (D) By hosting gatherings of enthusiasts

**169.** What is NOT indicated about McQueen Bros?

- (A) It was won an award.
- (B) It operates a pick-up service.
- (C) It invites experts to train sales staff.
- (D) It posts endorsements from customers online.

**170.** What is McQueen Bros famous for?

- (A) Employing local people
- (B) Attention to detail
- (C) Low prices
- (D) Rapid service

**171.** According to the Web page, who is eligible for a discount?

- (A) Officials of the Connecticut Better Business Bureau
- (B) Participants in the membership program
- (C) Owners of cars older than 50 years
- (D) Residents of Rhode Island

**Questions 172-175** refer to the following service agreement.

## Goodness Gracious Foods, Inc.

### Service Agreement

This service agreement outlines the services provided by Goodness Gracious Foods, Inc., to the consumer("you"). It is important that you read and understand these terms and conditions completely before signing at the bottom. If you would like any of the items below explained in more detail, please call one of our customer service representatives.

- 1. Services:** You have chosen the "B" package, the contents of which are explained in detail in the Goodness Gracious Food brochure. — [1] —. A container will be delivered to your door weekly.
- 2. Changes to and Termination of the Agreement:** Depending on the ability of wholesalers to provide us with fresh food items, Goodness Gracious Foods may be forced to alter some of the package contents. You will be notified at least 14 days in advance and be given the option to terminate the contract if the change is unsatisfactory. — [2] —.
- 3. Customer Obligations:** You will be charges \$30 a week for the "B" package. In the interest of product quality, a short survey is included once a month. Customers are expected to fill out the survey in return for a \$2 discount on their monthly bill. — [3] —.
- 4. Renewal:** After 12 months of signing this document, the contract will expire. You will be given the option to renew the contract without having to pay any joining fees. — [4] —. Additionally, you will be eligible for the introductory specials Goodness Gracious Foods is offering at the time.

By signing this document, I acknowledge that I have read and fully understood the conditions explained above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**172.** What type of business is Goodness Gracious Foods Inc.?

- (A) An ingredient delivery service
- (B) An organic restaurant
- (C) A fresh fruit wholesaler
- (D) A dairy products manufacturer

**173.** What is indicated about Goodness Gracious Foods, Inc.?

- (A) It may change the contents of its packages.
- (B) It deducts payment from customers' bank accounts.
- (C) It sends customers weekly lists of specials.
- (D) It offers optional seasonal items.

**174.** What will happen a year after the agreement becomes effective?

- (A) Some sample items will be delivered.
- (B) The customer will be offered introductory specials.
- (C) A contract renewal fee will be charged.
- (D) The customer will be contacted by a representative.

**175.** In which of the positions marked [1], [2], [3], and [4] does the following sentence best belong? "The empty container must be placed for collection on the date of delivery."

- (A) [1]
- (B) [2]
- (C) [3]
- (D) [4]

Questions 176-180 refer to the following advertisement and e-mail.

## EMPLOYMENT OPPORTUNITY–C&C Services

|                               |   |                                 |
|-------------------------------|---|---------------------------------|
| <b>Job Type:</b> Technical    | <b>Date:</b> September 3  | <b>Reference Number:</b> 933213 |
| <b>Job Title</b>              | Office Equipment Technician   |                                 |
| <b>Job Class</b>              | Permanent, full time  |                                 |
| <b>Qualifications</b>         | Applicants must have extensive knowledge of electronics, two years experience in photocopier repair and be certified to operate a commercial truck. |                                 |
| <b>Job Description</b>        | We provide repairs on photocopiers and other office equipment for companies in rural areas.   |                                 |
| <b>Additional Information</b> | Because the distances are so large, it will be necessary for applicants to live in Stanthorpe, as it is the most central of the areas we service.   |                                 |
| <b>Contact</b>                | Natasha Ivanov<br>C&C Services – Service and Repairs Department<br>1919 Plymouth Ave,<br>Brisbane, QLD 4382<br>nivanov@candcservices.com            |                                 |
| <b>Interview Schedule</b>     | Preliminary Interviews September 12 – September 17  |                                 |
| <b>Commencement Date</b>      | September 29  |                                 |



To: Henry Castle <hcastle@candcservices.com>  
From: Natasha Ivanov <nivanov@candcservices.com>  
Date: September 9  
Subject: New Technician

We have started receiving applications for the office equipment technician position. The first few people to express interest have all asked whether or not the company would provide accommodation. I think this is because it is not clearly mentioned on the posting. Would you mind logging on to the Web site and updating that part of the advertisement today?

On another note, I wonder whether it would be possible to create an online application form that automatically sends all applicant details to a database on our network. The current system requires that head of the relevant department receive and keep track applicants' e-mails and leaves too much room for error.

Sincerely,

Natasha Ivanov

**176.** What is NOT listed as a requirement for the position?

- (A) A degree from a university
- (B) Experience in equipment repair
- (C) A background in electronics
- (D) Authorization to drive a commercial vehicle

**177.** What is one purpose of the e-mail?

- (A) To approve a request
- (B) To confirm an appointment
- (C) To suggest a new system
- (D) To offer a position

**178.** Who most likely is Ms. Ivanov?

**179.** What part of the advertisement does Ms. Ivanov refer to?

- (A) Job Class
- (B) Qualifications
- (C) Interview Schedule
- (D) Additional Information

**180.** In the e-mail, the word "room" in paragraph 2, line 4, is closest in meaning to

- (A) place
- (B) margin
- (C) chance
- (D) excuse

- (A) A research assistant
- (B) A department head
- (C) A computer expert
- (D) A job applicant

**Questions 181-185** refer to the following e-mail.

### E-Mail Message

To: Kazuya Sugi <ksugi@primanet.com>  
From: Jody Lawrence <jlawrence@mellmarkpublishing.com>  
Date: June 12  
Subject: Your short story

Dear Mr. Sugi,

My name is Jody Lawrence. I am writing to you in the hope of getting authorization to publish your short story, *Moon Traveler*, in one of my company's magazines. Mellmark Publishing has a policy of only negotiating with literary agents and not writers directly, but in this case, we are willing to make an exception depending on your preference.

The magazine I have in mind is called *Outworld Review*, and it is published quarterly. Its target audience is enthusiasts of science fiction. We have a readership of around thirty thousand with roughly one-third of that number living in the United States.

A reader living in Saitama, Japan informed me about your short story. He read it on the Japanese language science fiction Web site, *Click Stories*, and thought that it would be an excellent inclusion in our popular magazine. In the e-mail he sent me, he described the story in English, and based on that, I am very interested in moving forward with its publication. *Outworld Review* is only published in English and it will be necessary to have your manuscript professionally translated. Of course, the cost of translation will be borne entirely by my company, Mellmark Publishing.

If *Outworld Review* is to meet the deadline for the next issue, it is necessary that we complete all preparations by the end of this month. This leaves us relatively little time, and so, I ask that you reply as soon as possible.

Sincerely,  
Jody Lawrence

To: Jody Lawrence <jlawrence@mellmarkpublishing.com>  
From: Kazuya Sugi <ksugi@primanet.com>  
Date: June 13  
Subject: RE: Your short story

Dear Ms. Lawrence,

Thank you so much for considering my story for inclusion in your magazine. While I appreciate your willingness to make an exception in my case, I would prefer to comply with your company policy. I will be in touch again shortly with the relevant information. I would like to take this opportunity to ask you to pass on my sincere gratitude to the reader who contacted you regarding my work.

Sincerely,

Kazuya Sugi

**181.** Who most likely is Ms. Lawrence?

- (A) A literary agent
- (B) A magazine editor
- (C) A science fiction writer
- (D) A professional translator

**182.** What is implied about *Outworld Review*?

- (A) It will publish an online version.
- (B) Most of its readers live in the United States.
- (C) It intends to include previously published material.
- (D) It has offices in Europe.

**183.** What does Ms. Lawrence need to do by July?

- (A) Finish writing her manuscript
- (B) Respond to a customer's request

**184.** How would Mr. Sugi prefer to negotiate with the publisher?

- (A) Through an agent
- (B) Over the phone
- (C) Via e-mail
- (D) In person

**185.** In the e-mail, the word "pass on" in paragraph 1, line 4, is closest in meaning to

- (A) succeed
- (B) refuse
- (C) gesture
- (D) communicate

- |  |  |
|--|--|
| (C) Renew her employment contract<br>(D) Get permission to publish a story |  |
|--|--|

**Questions 186-190** refer to the following notice, e-mail, and article.

## New Department

June 16

Zendo Tonka Corporation has gone from strength to strength these last eight years. Our Internet search engine's advertising revenue has continued to grow while we have diversified into other fields. Now, our technological devices are among the best selling in the world, our social networking service is gaining thousands of new members every day, and our accounting software has been adopted by most of the major financial institutions. Such amazing success enables us to consider future growth and take a big leap forward. I am pleased to announce the launch of an exciting new department, Zendo Tonka Moonshots. This new department will focus on creating new technologies far in advance of what we are accustomed to.

We have sought the advice of scientists, researchers and visionaries around the world to come up with the following shortlist of prospective projects.

- Flying Personal Transportation
- Ocean Tide Electricity Generators
- Desert Gardening Methods
- Advanced Teaching Systems

If anyone can suggest a suitable project leader from either inside or outside the company, do not hesitate to e-mail me with the contact details. I hope you are as excited about this bold new step as I am. However, please do not mention this plan to anyone outside the company until after the information has been released to the press.

Bruno Tonka  
CEO - Zendo Tonka Corporation

To: Bruno Tonka <bt@zendotonka.com>  
From: Lucy Chang <lchang@zendotonka.com >  
Date: June 16  
Subject: Moonshots

Dear Mr. Tonka,

I would like to suggest myself as a candidate for the position announced today. I have led Zendo Tonka's research and development department for the last five years, launching several very innovative and successful products. I would like to work in an environment like Moonshots, which offers greater creative freedom.

Sincerely,

Lucy Chang

### Zendo Tonka – Aims High!

San Francisco – Zendo Tonka, the hugely successful Internet search provider founded by brother and sister, Bruno and Candice Tonka, has launched its newest department, Zendo Tonka Moonshots. The department is to be headed by Lucy Chang, a relatively unknown name among corporate leaders. That could well change in the coming years as she has been given three very ambitious projects to lead and an

enormous budget with which to carry them out.

Ms. Chang explained that the department will work on three projects at a time. The first three projects include an affordable private aircraft design, a system to enable remote communities in dry areas to grow vegetables, and educational software which can sense student strengths and weaknesses.

**186.** Why has the notice been posted?

- (A) To explain a change in procedure
- (B) To make a suggestion

**189.** What does the article say about Zendo Tonka Moonshots?

- (A) It uses a different building.

|   |   |
|---|---|
| <p>(C) To announce a new department<br/>(D) To introduce a staff member</p> <p><b>187.</b> When are staff members authorized to discuss the plan with outsiders?<br/>(A) Before the yearly budget is announced<br/>(B) Until it enters the final stages<br/>(C) Once a leader has been selected<br/>(D) After the media has been notified</p> <p><b>188.</b> What is indicated about Mr. Tonka?<br/>(A) He chose a candidate from within his own organization.<br/>(B) He intends to retire from the company soon.<br/>(C) He did not expect to have so much success.<br/>(D) He entrusted the launch of a new project to a co-founder.</p> | <p>(B) It addresses projects one by one.<br/>(C) It is well funded.<br/>(D) It is a temporary department.</p> <p><b>190.</b> Which plan was NOT adopted by Zendo Tonka?<br/>(A) Flying Personal Transportation.<br/>(B) Ocean Tide Electricity Generators.<br/>(C) Desert Gardening Methods.<br/>(D) Advanced Teaching Systems.</p> |
|---|---|

**Questions 191-195** refer to the following memo, Web page, and e-mail.

**MEMO**

From: Walter Peter  
To: All teaching staff  
Subject: Course Schedule  
Date: June 5

Dear all:

To begin with, I would like to welcome three new teachers to the institution. Stephanie Dobson, Jame Hashigaya, and Rudolph Lundgren joined Glendale Business College this May and they will be filling positions at the Hatfield and Glendale campuses. I am confident they will soon become highly valued members of our staff.

As you may have noticed in the May issue of the school magazine, we are offering four new classes this year. Where possible, I am assigning the new classes to our newest staff members. This will allow continuing staff to utilize last year's materials. So far I have only scheduled the start dates for the new classes. These are viewable on the college Web site.

I understand that there is some inconvenience for people who are required to travel between campuses for their classes. Please be assured that the college will pay all associated transportation fees, even between your home and work.

Continuing staff members will receive their workload for the next three months via e-mail tomorrow afternoon.

Sincerely,

Walter Peters  
Faculty Head – Glendale Business College

[www.glendalebc.edu/schedule](http://www.glendalebc.edu/schedule)

[HOME](#)

**SCHEDULE**

[ENROLLMENT](#)

[ABOUT](#)

### **Welcome Back**

### **Glendale Business College – Summer Schedule**

Start dates and venues will be posted here as they are decided. Please check back regularly for updates.

| <b>Course</b>         | <b>Campus</b> | <b>Start Date</b> |
|-----------------------|---------------|-------------------|
| Introductory Finance  | Asheboro      | June 25           |
| Management Principles | Glendale      | June 26           |
| Linguistics           | Glendale      | June 29           |
| Data Analysis         | Hatfield      | June 30           |

From: Stephanie Dobson <[sdobson@glendalebc.edu](mailto:sdobson@glendalebc.edu)>

To: Walter Peter <[wpeters@glendalebc.edu](mailto:wpeters@glendalebc.edu)>

Subject: Course Schedule

Date: June 11

Thank you so much for mentioning the new teachers in the memo. It should be much easier to break the ice with existing staff now that they know we are there.

I am writing to ask whether it would be possible for me to swap courses with Rudolph Lundgren. This will suit me better as I live within walking distance of the Hatfield campus. I should mention that this arrangement is also financially advantageous for the college.

Having worked alongside him in the past, I happen to know he is well qualified to teach Management Principles. Rudolph lives equally distant from both campuses but of course, if the change inconveniences him in any way, I will retract my request immediately.

Sincerely,

Stephanie Dobson

**191.** What is one purpose of the memo?

- (A) To explain a new course
- (B) To request suggestions about work allocation
- (C) To announce the release of a new publication
- (D) To introduce new faculty members

**192.** What is indicated about Glendale Business College?

- (A) Its student numbers are growing.
- (B) It is near the city center.
- (C) It publishes a periodical.
- (D) It specializes in online business.

**193.** When will staff receive an e-mail about their work allocation?

- (A) On June 5
- (B) On June 6
- (C) On June 11
- (D) On June 25

**194.** What subject would Ms. Dobson like to teach?

- (A) Introductory Finance
- (B) Management Principles
- (C) Linguistics
- (D) Data Analysis

**195.** How might the school benefit from Ms. Dobson's suggestion?

- (A) By reducing transportation costs
- (B) By encouraging better communication
- (C) By improving course offerings
- (D) By attracting more students



questions 196-200 refer to the following brochure, form, and e-mail.

## **Gordon's Supplies: Florida's Biggest Name in Building Materials**

Gordon's Supplies is Florida's most widely recognized seller of building goods and gardening supplies. We supply professional grade products to major construction companies, property maintenance firms, and private individuals at low prices. We are known for the variety of stock we carry, the friendliness of our staff and the speediness of deliveries.

You can use our online catalog and order form to place your order, only if you have registered as a member. Our Web site, [www.gordonssl.com](http://www.gordonssl.com), has an extensive list of our stock with up-to-date prices and detailed descriptions. Our daily e-mail updates mention any exciting new offerings as well as any discounts we are running.

Gordon's Supplies has an exclusive arrangement with Durant Masonry that ensures we can supply the cheapest bricks and pavers in the state. We will match any competitor's price on Durant Masonry materials.

Check out the customer reviews on the Web site and learn about all the other reason why we have grown so quickly.

<http://www.gordonssl.com/orders/>

### **Gordon's Supplies – Order form**

**Company Name:** Handy Andy's Home Services

**Address:** 10 Mercury Way, Mermaid Waters, Florida 33111

**Date:** May 13

**Delivered to:** \_\_\_\_\_ **For pickup:** \_\_\_\_\_

#### **Order Number - 082981**

| <b>Item Number</b> | <b>Item Description</b>  | <b>Quantity</b> | <b>Price per Item</b> | <b>Total Price</b> |
|--------------------|--|-----------------|-----------------------|--------------------|
| FEP7835            | <b>Foreman Easyclean Paint (30L)</b><br>Sago Velvet                        | 4               | \$89.00               | \$356.00           |
| DMP8289            | <b>Durant Masonry Bricks (Crate)</b><br>Red clay pavers (1000 per crate)   | 2               | \$1,320.00            | \$2,640.00         |
| DLC7291            | <b>Dalton Plush Pile Carpet (20-meter roll)</b><br>Beige Californian Twist | 1               | \$1,200.56            | \$1,200.56         |
| TBH7862            | <b>Thompson Brass Door Handle</b><br>Colonial Style                        | 12              | \$35.90               | \$430.80           |
| HDV5617            | <b>Heavy Duty Vinyl Floorcovering (30-</b>                                 | 1               | \$757.00              | \$757.00           |

|  |  |  |  |  |
|--|--|--|--|--|
|  | <b>meter roll)</b><br>Durable, easy-cleaning polymer (Hospital Grade) Blue |  |  |  |
|  |  |  |  | Subtotal \$5,384.36<br>Shipping \$0<br><b>TOTAL \$5,384.36</b> |

To: Customer Service <cs@gordonssl.com>  
From: Andrew Holmes <ah@hahservices.com >  
Date: June 1  
Subject: Order Number - 082981

I am writing to inform you that floor covering, which was described as durable in the catalog and even in the description on the order form, is already showing signs of wear after only two weeks of use. Please contact me to discuss a solution.

I have an additional issue that I would like to bring up regarding the price guarantee mentioned on your brochure. After ordering the products for which you claim to have an exclusive arrangement, I was surprised to find that another supplier was offering them at a 10 percent lower price. I hope that Gordon's Supplies will honor its declaration and refund me the difference even though the sale has already been processed.

Sincerely,

Andrew Holmes

|   |   |
|---|---|
| <p><b>196.</b> What kind of business is Gordon's Supplies?</p> <p>(A) A building material supplier<br/> (B) A shipping firm<br/> (C) A construction company<br/> (D) A school of gardeners</p> <p><b>197.</b> What is true about Handy Andy's Home Services?</p> <p>(A) It offers some of its services in a volunteer capacity.</p> | <p><b>199.</b> What does Mr. Holmes mention about the floor covering?</p> <p>(A) Protective clothing is required for installation.<br/> (B) It was not delivered on the specified date.<br/> (C) The color appeared differently on the Web site.<br/> (D) The quality does not meet expectations.</p> <p><b>200.</b> Which product does Mr. Holmes ask for a refund on?</p> <p>(A) FEP7835<br/> (B) DMP8289</p> |
|---|---|

- (B) It has registered as a member of Gordon's Supplies.
- (C) It provides free delivery for local customers.
- (D) It attracts customers through online advertising.

**198.** How most likely has Mr. Holmes saved money on his order?

- (A) By subscribing to daily e-mail updates
- (B) By having his company collect the order
- (C) By taking advantage of an annual sale
- (D) By buying discontinued items

- (C) DLC7291
- (D) TBH7862

**【解答】**

**PART 5**

- |          |          |          |
|----------|----------|----------|
| 101. (C) | 111. (C) | 121. (C) |
| 102. (A) | 112. (C) | 122. (B) |
| 103. (D) | 113. (A) | 123. (B) |
| 104. (B) | 114. (B) | 124. (A) |
| 105. (C) | 115. (D) | 125. (A) |
| 106. (B) | 116. (A) | 126. (D) |
| 107. (D) | 117. (A) | 127. (D) |
| 108. (A) | 118. (C) | 128. (B) |
| 109. (C) | 119. (D) | 129. (D) |
| 110. (B) | 120. (B) | 130. (C) |

**PART 6**

- |          |          |          |          |
|----------|----------|----------|----------|
| 131. (A) | 135. (C) | 139. (D) | 143. (B) |
| 132. (D) | 136. (B) | 140. (C) | 144. (A) |
| 133. (B) | 137. (A) | 141. (B) | 145. (D) |
| 134. (C) | 138. (D) | 142. (A) | 146. (C) |

**PART 7**

- |          |          |          |          |
|----------|----------|----------|----------|
| 147. (A) | 149. (A) | 151. (C) | 153. (B) |
| 148. (D) | 150. (D) | 152. (B) | 154. (A) |
| 155. (C) | 158. (D) | 161. (D) |          |
| 156. (D) | 159. (A) | 162. (A) |          |
| 157. (D) | 160. (B) | 163. (D) |          |

|          |          |          |          |          |
|----------|----------|----------|----------|----------|
| 164. (C) | 168. (B) | 172. (A) |          |          |
| 165. (C) | 169. (C) | 173. (A) |          |          |
| 166. (B) | 170. (B) | 174. (B) |          |          |
| 167. (C) | 171. (C) | 175. (C) |          |          |
| 176. (A) | 181. (B) | 186. (C) | 191. (D) | 196. (A) |
| 177. (C) | 182. (C) | 187. (D) | 192. (C) | 197. (B) |
| 178. (B) | 183. (D) | 188. (A) | 193. (B) | 198. (B) |
| 179. (D) | 184. (A) | 189. (C) | 194. (D) | 199. (D) |
| 180. (C) | 185. (D) | 190. (B) | 195. (A) | 200. (B) |